Lightpath Program
Performance Report Guidelines

As stated in your Memorandum of Understanding (MOU), the User recognizes that CANARIE has reporting and accountability obligations to Industry Canada and to its Board of Directors. Under that MOU, the User agrees to provide CANARIE with information and reports, as requested, related to the activities which were enabled by the Lightpath and the results of those activities.

Users with one-year term Lightpath(s) are asked to address the following by no later than May 31st of each year and within 30 days of the expiry date.

Users with less than one-year term Lightpath(s) are asked to address the following within 30 days of their expiry date.

Performance is measured in relation to Industry Canada's Funding Agreement objectives. This guideline's questions are designed for CANARIE to measure project performance and are in reference to these specific objectives.
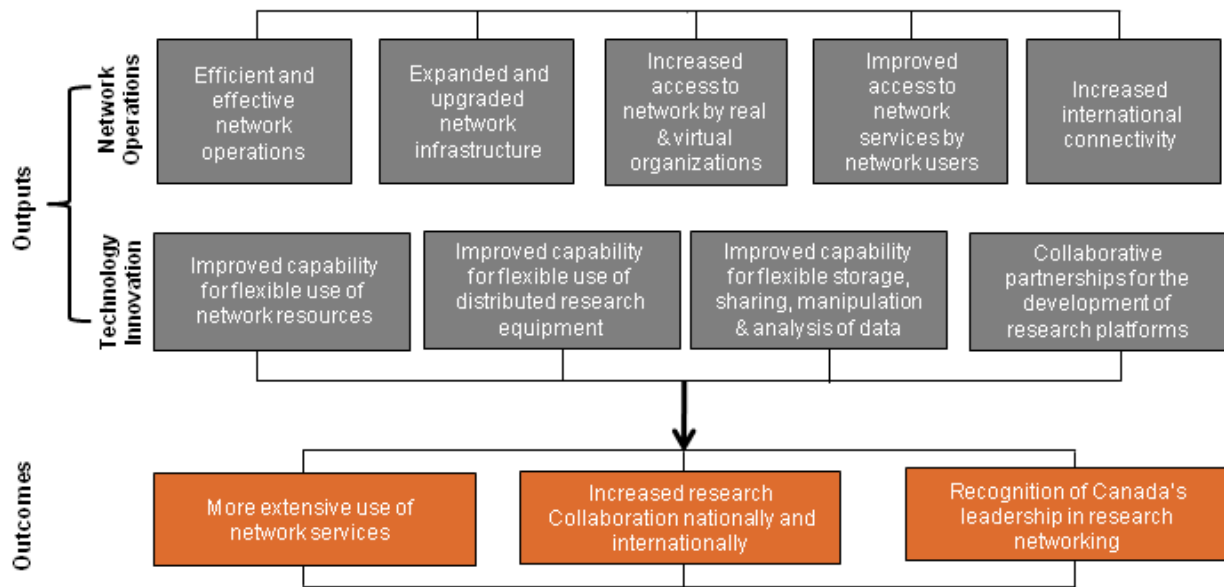
CANARIE'S OBJECTIVES:

The objectives of CANARIE's Network can be found at the following link - http://www.canarie.ca/about/aboutus.

CANARIE'S LOGIC MODEL:

CANARIE's Logic Model shows the connections between the objectives defined in the Funding Agreement, network operations and technology innovation, and the programs and activities being undertaken by CANARIE. It also outlines the links between expected outputs, outcomes and ultimate impacts of those activities.

In general, the outcomes that CANARIE is monitoring and measuring correlate with the outputs, and address not merely *access* to the network, which is largely a matter of putting the right technology in place, but what is being *accomplished* because of that access. By definition, the outcomes defined in CANARIE's logic model cannot be accomplished by CANARIE alone, but rather are highly dependent upon the activities of others, including users of the network.

An Extract from CANARIE'S LOGIC MODEL:

In your answers, **please be as detailed as possible, making reference to the Logic Model** where relevant. Although tables for answers were created for your convenience; we encourage additional details.

1. **Name of Lightpath:**

   _____

2. **Please give an overview of what purpose the LIghtpath serves and refer to the CANARIE Logic Model where relevant.**

A. Organizational Contribution/Impacts from the use of the CANARIE Network

3. **How has the Lightpath contributed to/impacted your organization or lab?**

Contributions/Impacts	Yes or No	If YES, please elaborate
Provided jobs?		
Increased research capabilities?		
Attracted private research investment?		

Strengthened reputation?		
Increased recognition of your organization or lab?		
Please elaborate on any other contributions/impacts not mentioned		

4. **Identify any alternative(s) available for your research needs (i.e. commercial internet). What value(s) added (qualitative and quantitative) does the CANARIE Network offer that the alternative(s) does/do not, not including price?**

B. Collaborative Research Outcomes

5. **How has the Lightpath contributed to your collaborative research endeavours? Please reference the CANARIE Logic Model and relate your answer to CANARIE's expected Outputs and Outcomes.**

C. Network Impacts

6. **Please elaborate on the short/medium and long-term benefits of the research itself.**

7. **Please indicate the number of researchers using the CANARIE Network.**

Researchers involved who are using or have used the Lightpath:	Number
Canada Research Chairs	
Professors	
Post Doctorate Students	
Master Students	
Undergraduate Students	
Industrial Researchers	
Other(s) (specify)	

8. **Please provide copies of publications i.e. research papers, news releases, articles, awards etc.**

9. **Has there been an increase in or a more extensive use of the CANARIE Network as an alternative methodology for the researcher or lab?**

10. **Has the CANARIE Network changed the behaviour of the researchers or the way that researchers are collaborating?**